**MILEX Committee Meeting**
Friday, March 14, 2008
10AM – 12 PM
Loyola Graduate Center, Timonium

Present:  Thomas Arendall-Salvetti (UB); Susan Cooperstein (Loyola/Notre Dame Library); Sarah Crest (TU); Stephen Ford (SU); Judy Goodyear (CCC);  Sean Henry (FSU); Claire Holmes (TU); Uta Hussong (UMBC); Marianne Laino (MICA);  Jean McEvoy (PGCC); Sara Nixon (TU); Brian O'Connor (TU); Ginny Polley (Villa Julie); Norma Schmidt (PGCC); Brandy Whitlock (AACC)

The minutes for the January 17, 2008 meeting were approved.

**Report from the Chair**
*Sarah Crest*

- Sarah suggested that we need to have advertised short programs to interest attendees and foster new membership
- Volunteer(s) are needed to update the MILEX poster session for MLA Annual Meeting
    - Please contact Sarah if you are interested in working on this project
        - Sarah has previously presented poster sessions as examples
    - PR is important for attracting new members – MILEX needs to use branding to get the word out

**MILEX Listserv**
*Uta Hussong*

- Uta  announced that got a new job and will be moving to the West coast, therefore the listserv needs to be moved from UMBC to  Yahoo or  Google groups  ***Note: Brandy Whitlock has agreed to take care of the online discussion group that will replace the LIST previously hosted by UMBC.***
    - After discussion, it was decided that the choice  of either of these services would be fine and Uta was given the go ahead to make the choice
    - It was noted that a list can be closed to anyone but subscribers ,which should eliminate any data mining from names on the list
    - Google can link up to a calendar, but it is cumbersome
    - Treasurer duties – Treasurer needs to be someone from USM campuses because the USM Foundation handles MILEX monies - ***Note: Sean Henry has volunteered to serve as treasurer for MILEX.***
        - USM Foundation changed to a new accounting system this past summer, which may have caused some problems with $130 of MILEX deposits.
        - USM account requires a co-signer for every request for money that goes out
        - We had discussed alternatives to USM Foundation in the past and may want to consider this again *(Note: Agenda item for next meeting?)*
    - Treasurer's report
        - $10.30 in bank fees (ie. $.60 - $.75 per transaction)
        - Total amount in our account = ~ $1700

<div align="center">

**Conference Updates**
*Susan Cooperstein*

</div>

- Expensive proposition which will require support other than our treasury monies and in addition to registration fees
  - Sarah Crest will work on this
  - Susan has gotten some proposals, but not necessarily on critical thinking
  - Once we have Ken Bain under contract, we need to include this in our PR ***Sara will pull together information on Bain with help from Randy Smith ***
  - Will send out conference info on LISTSERV so that member can use it to recruit attendees
  - Stephen reported that the MILEX Web site is set up for PR purposes- main page, due dates for presentations, due dates for registration, evaluation – need to create the evaluation form

<div align="center">

**Program – Using LibGuides.com to Create Pathfinders and Resource Guides**
*Ginny Polley*

</div>

- LibGuides  prevents the problem of moving Web sites
- LibGuides has received a lot of publicity
- 135 libraries in SpringShare
- Paying less than $1000/yr, Brandy at AACC is paying $300/yr.
- Fees are based on FTE and there may be a discount for community colleges
- Acadia university provides a good example of a university that uses LibGuides
- Some interface features:
  - What are you studying – dropdown to LibGuide
  - You can standardize tabs
  - Good with updates
  - Doesn't update automatically – each nugget can be reproduced on any page
  - Most students get into these Web guides from Blackboard or their instructor's page
  - Can put tabs on each page
  - Compatible w/ facebook –  also Web 2.0 compatible
  - Some trouble with uploading images
  - New feature allows multiple editors on one page
  - Rich text is the most flexible choice, embedded video, interactive poll- no easy way to reset it
  - Very flexible and ease to use
  - Can publish page privately for comments
  - Can link to Library website or easy proxy prefix
    - Easy to put up a quick evaluation form -  done w/ Adobe and Cold Fusion
    - Example: apps.vjc.edu/library/forms/instruction-eval.cfm
      - Comments go to Ginny's E-mail account
    - Evaluation forms – needs to cut out data entry portion –this can be done with MS Access
  - Searchability -  What kind of search results do you get?
    - Searches tags – getting ready to roll out a full text search

- Popular tags – do variable size tag cloud – can add these to pages – can also be put on home page
- Added subject headings to guides- only one allowed so far
- Pros
  o The company is very responsive – only once a server outage
  o easy to use
  o can help with collaboration between faculty and librarian
  o can change colors and graphics of your own library page
  o rich content can be entered – easy to use in BB
  o Not a big ticket item
  o takes everything off server that would normally sit on own server –
  o Been around since June 2007
  o major search engines can find them
  o can ask for a particular domain so that it
- Cons
  o Stability of third party product –
  o Annual fee
- Sean is putting in code to paste in search boxes for  databases – you can do this in LibGuides
- It's a good idea to train and to have someone on the library staff who knows the system well enough to answer questions and troubleshoot

## Summer Calendar

- Friday, June 13th – Towson U -   11 am – 1pm   (Show Digital Media Classroom and what Sara Nixon and Claire Holmes have done with it.)
- Friday, July 11th – Frostburg State -     11am – 1pm  (Brandy will do something on using iTunes for library broadcasts.)
- Friday, Sept 5th – Salisbury U -  11am -1pm  (Stephen will talk to prof about Second Life presentation.)
- Book all of these as brown bag affairs

## New Business

Learning w/ technology at Salisbury University – Teacher is teaching with Second Life – Can be an effective platform for students who don't know an analog world
- July – Brandy will do something on iTunes
- Other possible topics for meeting discussions:
  • Library stuff vs new stuff – perhaps a program on this
  • Let's set up a time during meeting to discuss these issues
  • WIkIbooks. com

The general meeting adjourned at 12:05 PM.

**NEXT MEETING:**
Respectfully submitted,
Sara Nixon, MILEX Secretary

March 14, 2008