

MILEX Meeting - Friday, February 22, 2013

Loyola University Maryland, Columbia, MD

10:00am to 12:30pm

Present:

Business Meeting - 10:00am to 10:30am - Mike Kiel

- Treasurer's Report
 - In pursuit of separate bank account
 - FID# needed to open account
 - We qualify as a tax-exempt non-stock corporation 501(c)(6)
 - As a business league (501(c)(6)), it costs \$150 for a one-time setup
 - SECU is willing to help us with the account
 - Still unsure about parts of the process in Maryland for conversion to a 501(c)(6)
 - Tim (brother of MILEX member) and McCarty (MLA will receive contact regarding this process
- Member dues
 - Waiting on resolution of 501(c)(6) status is unrealistic
 - Members are encouraged to register for the conference and to pay membership at the same time

By-Laws Discussion - 10:30am to 10:45am - Simmona Simmons

- Incorporate changes from today's discussion
- Post changes on secret MILEX members-only area of the website for review

Conference Committee Report - 10:45am to 11:15am - Brandy Whitlock

- Many proposals have come in
- Lisa Sweeney will handle registration again
- Friday before the conference is the deadline for the final count
- Friday before the conference is also the last day for refund requests
- Lisa Sweeney will inform people about their registration status as needed (whether they're on the waitlist; have been moved from the waitlist to the registration list; and their refund status)
- Room capacity is 45 max with 36 computers
- Registration is full at 48
- We will alert people of their status by April 12, 2013
- Registration will begin on March 1, 2013 and end on April 12, 2013
- Registration rates are as follows:
 - MILEX members \$35
 - Non-members \$50
 - Membership + registration \$60
 - Students \$20

- Presenters will not need to pay for registration
- Pens, folders, notepads, lanyards, ephemera from all member campuses will be collected and distributed to conference registrants
- Presentations will be shared afterward in the secret MILEX members-only area on the website
- Presenter contracts were discussed

Other Discussion Topics - 11:15am to 12:00pm

- Sandbox Day was discussed for the Summer Workshop Series
- Google Hangout was suggested by Stephen Ford as a topic
- Summer workshops will take place on two days in July; Sarah Crest will plan
- Gergana Kostova will create a promotional poster to be displayed in the poster sessions area of the upcoming MLA conference in Ocean City, MD