

## **MILEX Committee Meeting**

Friday, Sept. 7, 2007

10AM – 12 PM

MICA Maryland Institute College of Art  
Baltimore, MD

Present: Sarah Crest (TU); Marianne Laino (MICA); Randy Smith (Goucher); Barb Mann (UMUC); Beth Mulherrin (UMUC); Michele Meisart (CCBC-Essex); Sharon Casey (CCDC-Dundalk); Susan Cooperstein (Loyola/Notre Dame Library); Thomas Arendall-Salveti (UB); Stephen Ford (SU); Mou Chakraborty (SU); Jeff Maehre (FSU); Sean Henry (FSU)

The minutes for the July 12 meeting were approved as amended.

### **Report from the Chair**

*Sarah Crest*

- Sarah will ask Uta Hussong to send out a "final notice" dues reminder to the 13 MILEX members whose membership had lapsed after the final August 31 renewal deadline, giving them 15 days notice before being dropped from the membership.
- A discussion followed about publicity items, such as templates for membership cards, business cards, and brochures in the members-only area of the MILEX website: Is this a good idea? Would it be secure? Marianne suggested distribution of publicity items via MILEX listserv; Stephen recommended loading generic documents and publicity templates in the members-only area and will explore ideas for other publicity documents to be posted on the site. There will be further conversation on this topic.
- Sarah reminded members to submit a web profile for the site by September 14, with basic information about credentials, place of work, areas of expertise, duties, etc.
- MILEX certificates of appreciation are available on request: These provide valuable documentation for faculty librarians in the USM system who have to create dossiers for promotion and tenure; Sarah Crest designed the certificate and showed a sample certificate to meeting attendees.

### **Conference and Program Updates**

*Susan Cooperstein*

- Susan distributed draft copies of the program for the assessment workshop to be held at the Loyola Graduate Center on November 9 and discussed the scope of the workshop as targeting an audience of academic librarians; the workshop would involve active learning and be limited to the first 30 participants.
- Discussion ensued about the logistics of the workshop and fleshing out the "Nuts & Bolts" session as printed on the draft program
- Thomas will send out a pre-assessment survey to workshop registrants.
- The tiered participation fee structure of the workshop was debated and the following scheme was suggested:
  - \$30 for MILEX members;
  - \$40 for nonmembers not planning to join MILEX

- \$50 for nonmembers who plan to join MILEX (\$5 discount off combined total cost of workshop and membership as an incentive to join)
- The Assessment Workshop Committee (Susan Cooperstein, Beth Mulherrin, and Thomas Arendall-Salvetti) will meet directly after the MILEX meeting adjourns to discuss a finalized workshop program to give to the Publicity Committee; The Committee will also further explore all that has been discussed in the meeting about logistics, price, lunch, etc.
- The question of the workshop keynote speaker's stipend arose; Sarah will look into USM funding policies and confer with Uta.
- Susan mentioned the planned bi-annual conference for 2008: The working theme is "Thinking Critically" and the Conference Planning Committee will meet in October; Logistics of a dinner keynote speaker are being considered.

### **Communication**

*Thomas Arendall-Salvetti*

- For the MILEX wiki, we are using the free pbwiki software right now: The \$99 upgrade is a little out of our price range right now, but this issue will be revisited after more is known about assessment workshop income and upcoming conference expenses.
- There isn't a lot of content on the MILEX wiki yet, but Thomas will send out the wiki password by email, and Stephen will link it to the website.
- Sean will explore the possibilities of a blog for MILEX use and confer with possible blogware already available from the service that hosts the MILEX website.

### **Fall Calendar**

- October 4-6: Georgia Conference on Information Literacy in Savannah, Georgia.
- Friday, November 7: MILEX Assessment Workshop at Loyola Graduate Center – Columbia.
- Barb Mann mentioned that the ACRL Institute for Information Literacy will announce applications soon.
- Thursday, January 17, 10 AM –Noon: MILEX meeting at TU.

### **Other**

- Stephen Ford introduced Mou Chakraborty, the new Head of Public Services at the SU Blackwell Library, who is interested in joining MILEX.

The general meeting adjourned at 11:25 AM and broke into smaller committee meetings until noon.

Respectfully submitted,  
 Seán Henry  
 (substituting for MILEX Secretary Sara Nixon)  
 January 8, 2008