

# MILEX MEETING – January 19, 2018

10:00 am – 3:00 pm

Loyola University Maryland Columbia Campus, Columbia, MD

**Present:** Gina Calia-Lotz, Shana Gass, Melissa D’Agostino, Jennie Ray, Brandy Whitlock, Sarah Gilchrist, Simmona Simmons, Joanna Gadsby, Sharon Casey, Stephen Ford, Thomas Vose, Michael Macan, Maria Koshute, Marianne Sade, Mike Kiel, Chris Drolsum, Jill Burke, Lisa Sweeney, Sarah Crest

## **Mini-Program Given by Sarah Crest, “Conversations on Information Literacy Readiness Among the Next Generation”**

### **July 14<sup>th</sup> Minutes**

Minutes approved with the edit of adding Stephen Ford as being present.

### **Treasury Report**

\$100.08 in a M&T savings account

\$3267.54 in the regular M&T checking account

about \$6400 in the USMAI account.

We renewed our website subscription For \$13.95 per year and our domain name registration for \$80. We renewed our tax exemption status until 2/19 with the state. Must file our taxes even though we don’t pay anything 990N is a small postcard from the state. We will be buying MILEX folders to give out at the Spring conference. Gina and Simmona will pick out something and let Sarah G. know. Will think about having a table at other conferences and giving out swag in an effort to attract new members. If we do the MLA/DLA conference, do we need a nice tablecloth with our logo? Gina thinks that would be a good idea.

Shameless plug by Mike Kiel for MLA/DE conference.

Brandy brought up the conference of MD librarians for K-20 education (Maryland Information Literacy Summit). They had a great conference last summer. How invested does MILEX want to be in it? Do we want to sponsor anything? Can our Chair speak? It would help to get our name out there. It may be at AACC thinking it would be about 75 attendees.

## Summer Meetings

Verified dates are 6/8 and 7/13. Stephen Ford will look into having the July 13<sup>th</sup> meeting in Salisbury and include a half hour tour of the new library. Stephen will be the July meeting coordinator. Jenny will cancel our July reservations at Loyola. Simmona will coordinate the June meeting since Toastmasters is involved.

## Spring Program Planning

Committee consists of Brandy (chair), Gina, and Stephen Ford, plus Lisa, Sarah G., Melissa, and Jennie because of their important roles in organizing the conference

Brandy gave us three options for the format:

1. Peer Review process – don't get as many offerings, some can be off track from the theme but can help others with promotion and tenure.
2. Another type where participants are treated like students and presenters demonstrate teaching skills/activities.
3. Workshop Oriented – this format has been well received.

We need to send out a save the date email with date, location, title and cost.

Mike offered another format that is “come show us something that you've done & we will critique it – honest constructive feedback. Does not have to be a finished product. A portion of the day could be devoted to this.

“courageous conversations”

Joyce Garczynski at Towson is a marketing librarian and can do something on fundraising with social media.

Design Thinking – update – your group can come up with the librarian of the future and how s/he responds to certain needs. Is this a second program? Decided that perhaps in Fall we can do this.

Our keynote speaker: maybe a library school professor? Other ideas: should librarians be credentialed? Online instruction and being embedded. Section before & after lunch on being embedded? Lightning talks 45-60 mins. Demo style format: call for presenters, Brandy will send an email with date, time, location, and a schedule.

### Cost

Are we a non-profit? We want to have a scholarship fund at some point so it's okay to make money on the programs. Our goal is to be able to have enough money in the bank to cover meeting expenses if we have to cancel.

Looked at last year's prices and decided that we will have:

Membership renewal and conference \$65

Members conference price \$45

Non-members \$75

Students \$20

## **Program Planning Procedures**

We need to get a document together about how to plan a program. Should cover selecting and contacting speaker, speakers' agreement, when to arrange for food, MLA has a project management tool on their website. Perhaps we can adapt it. Suggestion to use Brandy's work for this conference as a template. Keep track of things. Give program chair access to Google Drive. Gina will work with Brandy and Jenny on this.

Melissa turned on link sharing on the Google drive. Also members only section on website to get in there. Go to the Google logo on the front page.

## **What's the Buzz?**

Ideas for July meeting topic were discussed. How to have successful discussions in class and online?

We will waive fee for people who speak but not if lots of speakers/presenters. Discussion of giving new librarians and new to MD librarians the first year of MILEX membership free. Will need to put in by-laws. This will be on June meeting agenda!

## **Programming**

Washington College worked with two other colleges on a grant from IMLS. They worked with first year students and it was about the effects of interacting with a librarian. Decided to put this in for the June meeting as the mini-program. Can we have an open-house meeting to get more people to become members?

## **Other Announcements**

Does your LibGuides statistics warrant use? How do you do analytics? Because there is so much work that goes into them, are they useful? How are they marketed?

Another meeting topic: Online teaching, LibGuides, embedded.

Discussion of metaphors used to explain library technology. Metaphors of food, Starbucks and buried treasurer.

Adjourned at 3 pm.